ASSESSMENT POLICY

EFFECTIVE: SEPTEMBER 2026 | REVIEW: SEPTEMBER 2027

SAFE PEOPLE • POSITIVE PATHWAYS • COMPLIANT PRACTICE | Impact Alternative Learning - commissioned alternative provision.

1 PURPOSE AND ENTRY BASELINE

- Identify starting points at induction across functional literacy/numeracy, academic, vocational, personal and preparation-for-adulthood learning.
- Use proportionate assessment methods suitable for SEND, anxiety and interrupted education; avoid misleading one-off test conclusions.

2 INDIVIDUAL TARGET SETTING

- Translate assessment and EHCP / learner aims into measurable short and medium-term targets with success criteria.
- Share expectations with staff, learner and commissioner as agreed.

3 FORMATIVE ASSESSMENT

- Use observation, questioning, self-reflection, practical products, quizzes and feedback during learning.
- Adapt teaching immediately where evidence shows misunderstanding or barriers.

4 ACCREDITED PATHWAYS

- For AQA unit awards, NCFE, ASDAN and other qualifications, follow each awarding body's evidence, assessment, authenticity and quality assurance requirements.
- Record course/qualification identifiers and prevent unsupported claims of accredited outcomes.

5 RECORDING AND REPORTING

- Record dated baseline, taught content, evidence, feedback, outcomes and moderation where relevant in the approved MIS/tracker.
- Provide accurate progress reports to commissioning schools, parents/carers and learners under agreements.

6 FAIRNESS AND ACCESSIBILITY

- Provide reasonable adjustments and alternative demonstration formats, without changing qualification standards without awarding body approval.
- Review assessment for unconscious bias and disproportionate barriers.

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Starting points, feedback, outcomes and quality assurance

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7 QUALITY MONITORING

- Sample learner work and reports termly, check moderation, gaps in evidence and curriculum progression.
- Principal acts on findings and tracks improvements.

8 LINKED STATUTORY AND DFE GUIDANCE

- DfE Independent School Standards guidance (April 2026; applies once registered as appropriate); SEND code of practice: 0 to 25 years This policy is a provider operational policy; the primary guidance and any commissioner requirements take precedence where applicable.

9 POLICY OWNERSHIP AND REVIEW

- Policy owner: Kate Willis, Principal and Proprietor. Effective date: September 2026. Next review: September 2027, or sooner if legislation, safeguarding guidance, commissioning requirements or provision changes.
- The Principal manages implementation and policy review, with governance oversight where appropriate; relevant staff are informed of updates and confirm understanding.